

Funeral Planning Worksheet

Bless Your Friends and Family. Make Your Wishes Known

Please fill in as much or as little as you want.

Name _____ Date _____

Address: _____

Phone number: _____ Email address: _____

Music/ Songs/hymns Requested: _____

Singers/Musicians Requested: _____

Scripture/Poems/Quotes Requested: _____

Points you would like the speaker/pastor to make: _____

Funeral Home Preferred: Name _____

Cemetery Preferred: _____

Have you made pre-arrangements with the Funeral Home? ____ yes, ____ no

If yes, where is your copy of the contract located? _____

Do you own a cemetery plot? Location: _____

Do you want to be cremated? ____ yes, ____ no _____

Do you want the service to be ____ at the church, ____ at the funeral home, ____ graveside only,
other _____?

Open casket or closed casket instructions: _____

Epitaph for tombstone: _____

Clothes you want to wear: _____

Special Messages for people: _____

_____ (attach extra pages as necessary)

Special gravesite instructions? E.g. Military honors, organizational rites, etc. ... _____

Whom would you like to conduct your service? ____ The current pastor at my church, or
Pastor _____

Eulogy? Whom would you like to ask to speak about you? _____

Sharing of Memories? Would like to have an "open mic" from which people could share how you had
been a blessing to them? ____ yes, ____ no, ____ whatever my family wants.

Service and Music Style: ____ traditional, ____ contemporary, ____ blended

Optional Elements in the service (check those you want included) ____ Apostle's Creed, ____ Lord's
Prayer, ____ other _____

Flowers at the funeral? ____ yes, ____ no

Toward what cause/organization would you like memorial gifts to go? _____

Have you included the church in your estate plan? ____ yes, ____ no, ____ I'd like someone to
contact me about how to do this.

What do you hope people will say about you when you die? _____

_____ (attach more pages as needed)

Other Instructions/wishes: _____

Optional: You may prepare a rough draft of your obituary and attach it to this form. If you are military,
please write up your service record including units with which you served, locations/dates of service,
combat campaigns and major awards. Please attach other instructions/materials/wishes to this form
and return to the Heritage Church office to be filed. Please also keep a copy for your own records. If
possible, please include a photo of yourself for your service bulletin. Mail to: Heritage Church, 1604 E.
Pointer Trail, Van Buren, AR 72956. Or Email: office@heritage.church. You may find a copy of this form
at heritage.church. Office phone: 479-474-6424.